



C09-A-401/C09-AA-401/C09-AEI-401/C09-BM-401/C09-C-401/  
C09-CH-401/C09-CHPC-401/C09-CHPP-401/C09-CHOT-401/  
C09-CHST-401/C09-CM-401/C09-EC-401/C09-EE-401/C09-GT-401/  
C09-IT-401/C09-M-401/C09-MET-401/C09-MNG-401/C09-TT-401/  
C09-PET-401/C09-RAC-**401**

**3401**

**BOARD DIPLOMA EXAMINATION, (C-09)**  
**MARCH/APRIL—2016**  
**FOURTH SEMESTER (COMMON) EXAMINATION**  
**ENGLISH—III**

*Time : 3 hours ]*

*[ Total Marks : 80*

**PART—A**

3×10=30

**Instructions :** (1) Answer **all** questions.

(2) Each question carries **three** marks.

(3) Answers should be brief and straight to the point and shall not exceed *five* simple sentences.

1. Recollect your childhood and write any three past habits using 'used to'.

2. Fill in the blanks :

(a) We \_\_\_\_\_ (respect) our teachers. (obligation)

(b) They \_\_\_\_\_ (construct) a dam across the river. (intention)

(c) It \_\_\_\_\_ (rain). (possibility)

3. Write briefly how you introduce yourself to the head of section of other branch.

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4. Write your agreement or disagreement with a reason to the following statements :

(a) A film star can easily become a political leader.

(b) You cannot learn more than one language.

(c) Corruption is more dangerous than terrorism.

5. What is JAM? What is the major aim of this activity?

6. Write any three gestures that you avoid at the time of interview.

7. What are the steps involved in creating an e-mail id?

8. Read the following statements related to resume writing and state whether they are *True* or *False* :

(a) The appearance of a resume is also important. ( )

(b) You should not mention your name in the resume. ( )

(c) You should write something under experience even if you do not have any. ( )

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9. Write a few sentences about your strengths and limitations.

10. Your teacher has rescheduled the seminar class to be held on Saturday to Monday. The venue is also changed from the Drawing Hall to the Auditorium. As the class representative convey this to your classmates in a message on the notice board.

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**PART—B**

10×5=50

- Instructions :** (1) Answer *any five* questions.  
(2) Each question carries **ten** marks.  
(3) Answers should be comprehensive and the criterion for valuation is the content but not the length of the answer.

- 11.** Study the following table which furnishes the details of vehicles sold by a dealer from 2003 to 2012 :

| <i>Year</i> | <i>No. of Vehicles sold</i> |
|-------------|-----------------------------|
| 2003        | 5000                        |
| 2004        | 6000                        |
| 2005        | 8000                        |
| 2006        | 10000                       |
| 2007        | 15000                       |
| 2008        | 25000                       |
| 2009        | 5000                        |
| 2010        | 20000                       |
| 2011        | 27000                       |
| 2012        | 30000                       |

Draw a bar diagram and write a paragraph briefly about the details.

- 12.** Draw a pie chart based on the data given below :

Ramesh, an employee, spends his salary amount as under :

- (i) House Rent—10%  
(ii) Provisions—20%  
(iii) Children's education—15%  
(iv) Repayment of loans—20%  
(v) Long-term savings—20%  
(vi) Entertainment and others—15%

- 13.** Write a letter to your friend describing the TV programme you have watched recently.

14. Write a letter to the principal of your polytechnic requesting him to provide a cycle stand in the campus.
15. Study the job notified in the following advertisement and prepare your resume :
- Wanted Junior Engineer (Trainee) for a multinational company. Candidates with first class diploma in any engineering branch are eligible. Age should be below 23. They should be able to speak English and Hindi in addition to their mother tongue.
16. What are the important points to be kept in mind while attending an interview?
17. Make a list of five questions that are likely to be asked in any interview. Explain how you are going to answer them.
18. Write a report on an industry you have visited.

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