



C09-A-401/C09-AA-401/C09-AEI-401/C09-BM-401/C09-C-401/
C09-CH-401/C09-CHPC-401/C09-CHPP-401/C09-CHOT-401/
C09-CHST-401/C09-CM-401/C09-EC-401/C09-EE-401/C09-GT-401/
C09-IT-401/C09-M-401/C09-MET-401/C09-MNG-401/C09-TT-401/
C09-PET-401/C09-RAC-**401**

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**BOARD DIPLOMA EXAMINATION, (C-09)
MARCH/APRIL—2018
FOURTH SEMESTER (COMMON) EXAMINATION**

ENGLISH—III

Time : 3 hours]

[Total Marks : 80

PART—A

3×10=30

- Instructions :** (1) Answer **all** questions.
(2) Each question carries **three** marks.
(3) Answers should be brief and straight to the point and shall not exceed *five* simple sentences.

- 1.** Write three sentences describing your past habits?
(Use 'used to')
- 2.** Write three sentences on what will you do after completing your diploma.
(Use 'going to')
- 3.** Write three sentences on how you will introduce yourself before an interview board.

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4. Respond to the following statement by expressing your agreement and disagreement :
- “Software jobs are more glamorous compared to other jobs.”
5. Write three sentences on ‘healthy living’ by using the words of obligation.
6. What non-verbal gestures we should avoid in interviews?
7. Write about the following terms regarding to e-mail :
- (a) Inbox
- (b) Attachment
- (c) Cc
8. Write a short note on how you will search for a job?
9. Write three things you need to do before an interview.
10. Write a message to your friend inviting him to your birthday party.

PART—B

10×5=50

- Instructions** : (1) Answer *any five* questions.
- (2) Each question carries **ten** marks.
- (3) Answers should be comprehensive and the criterion for valuation is the content but not the length of the answer.

11. Draw a flow chart on how to draw money from an ATM.
12. Write a paragraph using the data given in the following table :

Students data in a Government Polytechnic						
Branch	Category			Medium		
	Male	Female	Total	Telugu	English	Total
Civil	48	12	60	28	32	60
Mechanical	50	4	54	30	24	54

13. Write a letter to your father saying that you want to do a job during summer holidays. Give some reasons to support your decision.
14. Write a letter to the Commissioner of your Municipality requesting to solve the issues you are facing in your locality.
15. Write a paragraph on your role model.
16. Write ten frequently asked questions in interviews.
17. Write ten points to ponder before attending an interview.
18. Write a report on 'growing traffic in cities'.

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