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BOARD DIPLOMA EXAMINATION, (C-09)

MARCH/APRIL—2021

FOURTH SEMESTER (COMMON) EXAMINATION

ENGLISH - III

Time : 3 hours]

[Total Marks : 80

PART—A

4×5=20

Instructions : (1) Answer *any five* questions.

(2) Each question carries **four** marks.

(3) Answers should be brief and straight to the point and shall not exceed five simple sentences.

1. Rewrite the following sentences as directed in the brackets :

(a) I ate many cakes in my childhood.

(Convert into past habit with 'used to')

(b) It is going to rain tomorrow.

(Convert into possible action using 'may')

* 2. Fill in the blanks with appropriate form of verbs given in brackets :

(a) If Himaja ____ (play) well, she will get the first prize.

(b) If we start early, we ____ (not-miss) the train.

3. Write a brief note about your strengths or positive points in yourself.

4. Give your agreement and disagreement in two separate sentences for the following statement :

“Government jobs are not available these days.”

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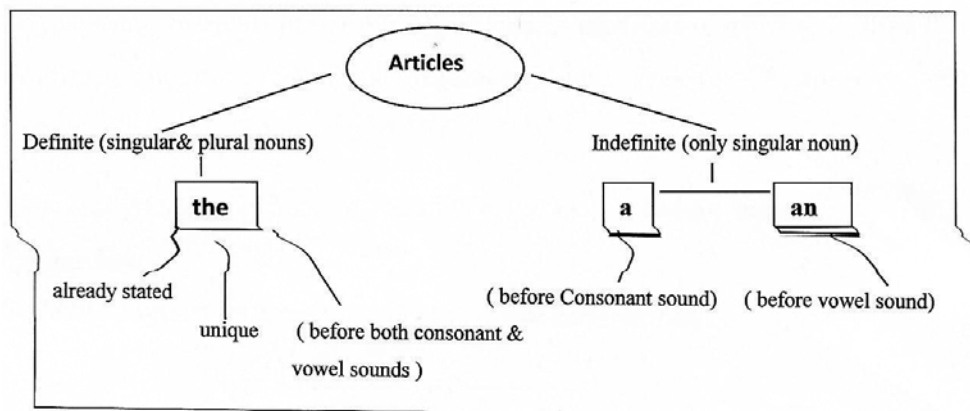
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5. Fill in the blanks with appropriate words of obligation i.e must/should/has/have to :
 - (a) All the students ____ come to college only in uniform.
 - (b) You ____ observe the signboards while driving.
6. What kind of bad gestures should one avoid in the interviews?
7. What are the uses of an e-mail ID?
8. How does a Cover Letter differ from other formal letters?
9. What precautions do you take about your certificates before attending an interview?
10. Write a brief message for all the students to gather for an urgent meeting in the main ground after the evening classes.

PART—B

15×4=60

- Instructions :** (1) Answer *any four* questions.
 (2) Each question carries **fifteen** marks.
 (3) Answers should be comprehensive and criterion for valuation is the content but not the length of the answer.
11. Study the following flow chart about the articles in English language and write a paragraph interpreting the data.



- 12.** Read the paragraph and make a Pie-chart for the following data :
These days India has become one of the favourite touring places for many foreigners. Let us have a look at the data of the foreign visitors to our country in 2013. Among different nations, we have large number of visitors from America that makes nearly 30%. Next there are 20% from UK followed by another 20% from the rest of Europe. Interestingly the Arab visitors make a remarkable 15% and Africans 10%. The remaining few percentage of visitors include the rest of the world.
- 13.** Write a letter to your elder brother inviting him for your College Day celebrations requesting him to bring a new dress for you to wear on the occasion.
- 14.** Write a letter to the newspaper editor about the frequent power cuts in your town during examination season.
- 15.** Write a note about your short term and long term goals and how your present education helps you reaching your goals.
- 16.** Prepare a Resume with all necessary details for Miss. Indira in response to the following job advertisement :
“Wanted a Diploma holder for the post of Asst. Engineer in a Multinational Engineering Company. Desired qualifications : Diploma in any Engineering branch, preferably first class, previous experience, fluent in English, team spirit. Send your resume within a week to ‘The Job Desk. Po. Box 54, J.K. street, Amaravati, A.P”.
- 17.** Suggest your cousin about certain Do’s and Don’ts before attending a job interview.
- 18.** Write a report on a road accident that you have witnessed.

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